Edit List Sheet for Creating DVD or Digital Files

dubshop

Before you start:

Check tape is rewound to the beginning and the VCR timer is displaying 00:00:00 (unless timecode is used). Do not eject the tape while making your edit list as it will re-zero the timer.

Please only list the footage you wish to keep.

Customer: _____ DVD ☐ or File ☐ Title[1]: _____ Page No. : _____

Tape No.[2]	Start First Words/ Picture Description[3]	Time Hrs : Min : Sec	End Last Words/ Picture Description[4]	Time Hrs : Min : Sec	Duration[5]	Re-Order[6]	Chapter Titles[7]
		: :		: :			
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		: :		: :			

[1] Title of your new DVD/File [2] If more than one source tape – identify each tape clearly.

[3/4] First/Last 3-6 words required in the edit or a clear description of the scenes. (This is to verify that the times are correct.)

[5] Each DVD can contain ideally a maximum of 120min but could go to 180min. [6] If your edit list is not in the final order use this column to re-order them. NB: This is not applicable for files. [7] Make sure your chapter titles do not exceed 18 characters, this includes spaces.

Dub Shop use only:

File Type. : _____ Job No. : _____

HDD. : _____

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